



APPLICATION FOR FLORIDA BIRTH RECORD

(For Tax Collector Office Use Only)

Escambia County Tax Collector
PO Box 1312 • Pensacola, FL 32591
www.EscambiaTaxCollector.com



Requirement for ordering: Applicant (self or parent) must complete this application and provide valid photo identification. Acceptable forms of identification are: Driver's License, State Identification Card, Passport, and/or Military Identification Card.

SECTION A: REGISTRANT INFORMATION

Form with fields for CHILD'S FULL NAME AS SHOWN ON BIRTH RECORD, DATE OF BIRTH, PLACE OF BIRTH, MOTHER'S / PARENT'S NAME, FATHER'S / PARENT'S NAME, etc.

SECTION B: APPLICANT (adult requesting certificate) INFORMATION

Any person who willfully and knowingly provides any false information on a certificate, record or report required by Chapter 382, Florida Statutes, or on any application, or who obtains confidential information from any Vital Record under false or fraudulent purposes, commits a felony of the third degree, punishable as provided in Chapter 775, Florida Statutes.

Form with fields for Applicant's Name, MAILING ADDRESS, HOME PHONE NUMBER, WORK PHONE NUMBER, RELATIONSHIP TO REGISTRANT, SIGNATURE OF APPLICANT, etc.

SECTION C: ORDER & FEE INFORMATION

Form with fields for Number of Florida Birth Certifications Ordered, Additional copies ordered at same time, TOTAL COST, etc.

For Office Use Only:

Form with fields for Date, Agent, Audit Control # (Bottom Left)

# INFORMATION AND INSTRUCTIONS FOR BIRTH RECORD APPLICATION

**COMPUTER CERTIFICATION:** computer certifications are accepted by all state and federal agencies and used for any type of travel.

A computer certification has two different formats:

1. A certification of a registered birth (2004 to present), supplies the following facts of birth: Child's Name, Date of Birth, Sex, Time, Weight, Place of Birth (City, County and Location) and Parents' Information.
2. A certification of a registered birth (1930 to 2003), supplies the following facts of birth: Child's Name, Date of Birth, Sex, County of Birth and Parents' Name.

**AVAILABILITY:** Birth registration was not required by state law until 1917, but there are some records on file dating back to 1865.

**ELIGIBILITY:** Birth certificates can be issued to:

1. Registrant (the child named on the record) if of legal age (18)
2. Parent(s) listed on the Birth Record

Any person of legal age may be issued a certified copy of a birth record (except for those birth records under seal) for a birth event that occurred more than 100 years ago.

**BIRTH RECORDS UNDER SEAL:** Birth records under seal by reason of adoption, paternity determination or court order cannot be ordered in the usual manner. For a record under seal, write to:

BUREAU OF VITAL STATISTICS  
ATTN: Records Amendment Section  
P.O. BOX 210  
Jacksonville, FL 32231-0042

**REQUIREMENT FOR ORDERING:** Applicant (self or parent) must provide valid photo identification. Acceptable forms of identification are the following: **Driver's License, State Identification Card, Passport** and/or **Military Identification Card.**

**RELATIONSHIP TO REGISTRANT:** A person ordering his or her own certificate should enter "SELF" in this space. Also, explain if name has been changed; married name, name changed legally (when and where), etc.

**FEES ARE NONREFUNDABLE:** Fees are nonrefundable, except fees paid for additional copies when no record is found. These are refunded on written request.

**APPLICANT'S SIGNATURE:** Is required, as well as his/her printed name, residence address and telephone number.

<b>COUNTY HEALTH DEPARTMENT NAME &amp; ADDRESS</b>
--

FDOH-Escambia Vital Records  
1295 W. Fairfield Drive  
Pensacola, Florida 32501  
Office: 850-595-6543

**PLEASE VISIT THE BUREAU OF VITAL STATISTICS WEBSITE**

[www.FloridaVitalStatisticsOnline.com](http://www.FloridaVitalStatisticsOnline.com)