



SCOTT LUNSFORD

TAX COLLECTOR

ESCAMBIA COUNTY, FLORIDA

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Form 82040

Form 82040 is the application for title for the purchaser. A completed 82040 should be submitted with every title you give to us for processing. This is a multi-**use form, so don't feel like every box** needs to have something in it. Some of the sections may not apply to your particular transaction.

There are a couple of general guidelines you should follow with this form:

No errors, cross-outs, write-overs. If you make an error, please complete a new 82040

All applicants must sign this form

Let's review this section by section.

This is not all inclusive; please refer to the Motor Vehicles Procedures Manual located at EscambiaTaxcollector.com.

Image 12 - Section 1 Owner/Applicant Information

FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
APPLICATION FOR CERTIFICATE OF TITLE WITH/WITHOUT REGISTRATION
 SUBMIT THIS FORM TO YOUR LOCAL TAX COLLECTOR OFFICE
www.flhsmv.gov/offices/

CHECK APPLICATION TYPE: ORIGINAL TRANSFER VEHICLE TYPE: MOTOR VEHICLE MOBILE HOME VESSEL OFF-HIGHWAY VEHICLE ATV ROV MC

OWNER / APPLICANT INFORMATION							
Customer Number	Check this box if you are requesting the certificate of title to be printed. <input type="checkbox"/>	Are you a Florida resident? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Are you an alien? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	Owner <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Co-Owner <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	Unit Number	Fleet Number
<input checked="" type="checkbox"/> OR <input type="checkbox"/> AND NOTE: When joint ownership, please indicate if "or" or "and" is to be shown on title when issued. If neither box is checked, the title will be issued with "and". If applicable: <input type="checkbox"/> Life Estate/Remainder Person <input type="checkbox"/> Tenancy By the Entirety <input type="checkbox"/> With Rights of Survivorship <input checked="" type="checkbox"/> Owners County of Residence: PINELLAS							
7 FIRST LISTED OWNER		Owner's Email Address EMAIL@EMAIL.COM	Date of Birth 01/01/54	Sex M	FL Driver License or FEID Suffix # O123-456-78-910-0		
8 SECOND LISTED OWNER		Co-Owner's/Lessee's Email Address EMAIL@EMAIL.COM	Date of Birth 01/02/54	Sex F	FL Driver License or FEID Suffix # O123-456-78-910-1		
9 Owner's Mailing Address (Mandatory unless a member of the Military)		City LARGO		State FL	Zip 33773		
10 Co-Owner's/Lessee's Mailing Address (Mandatory unless a member of the Military)		City LARGO		State FL	Zip 33773		
11 Owner's/Lessee's Physical Street Address in Florida (Mandatory unless a member of the Military)		City		State	Zip		
12 Mobile Home Physical Address (if applicable: Check if in a mobile home rental park with 10 or more lots)		City		State	Zip		
13 Mail To Customer Name (if different from above Owner)			Mail To Customer's Email Address		Date of Birth	Sex	FL Driver License or FEID Suffix #
14 Mail To Customer Address (if different from above Mailing Address)			City		State	Zip	

This is the personal information section.

1 Application Type (check the appropriate box)

Is it an original- MCO or out of state title becoming a FL title for the first time?
Or, is it a current Florida title and you're just transferring ownership?

2 Vehicle Type (check the appropriate box)

- Off-Highway Vehicle (ATV)
- Motor Vehicle (This includes: Trailers and Motorcycles)
- Mobile Home
- Vessel

3 Check this box if you are requesting the title to be printed

This is if you are requesting a fast title
 *** This choice will affect the fees you charge ***

4 Are you a Florida resident/Are you an alien? (check the appropriate boxes)

These boxes apply to both the owner and co-owner (if applicable).
 This is important for determining the fees of a vessel if the **use is 'commercial'**. If your customer is either a non-resident or not a US Citizen and they are registering the vessel for commercial use, an additional \$50 is charged.

5 **“OR” / “AND”** (check the appropriate box)

How do your customers want their names **joined; the conjunction “or” or “and”?**

OR- requires only one signature for future title transactions

AND- requires all signatures for future title transactions

*****If no conjunction is chosen, we will enter “AND” when processing*****

6 **Owner’s County** of Residence

Where do they claim residency? This is for sales tax purposes.

7 **Owner’s name**

Please complete this row completely with:

Owner’s name

Owner’s e-mail address (optional)

Owner’s DOB

Owner’s Sex

Owner’s Florida Driver License number*

*If your customer does not have a Florida Driver License number, remember to include a copy of Identification with your work.

If your customer is a business, remember to include the appropriate business information

8 **Co-Owner’s name**

All of the information included with Owner (#7) should be included for the co-owner as well.

9 **Owner’s Mailing Address**

This is a mandatory field. The information should be taken from the Driver License.

10 **Co-Owner’s Mailing Address**

If the co-owner shares the same address as the owner use SAA (Same As Above)

11 **Owner’s Physical Address**

This is also mandatory. If the mailing address and physical address are the same, SAA can be entered.

12 **Mobile Home Physical Location**

We want to know the physical address of the Mobile Home. **If this situation doesn’t apply to you,** leave it blank.

13 **Mail to Customer Name**

If your customer wants the title mailed to a different person, complete this row.

14 **Mail to Customer Address**

If you customer wants the title mailed to a different address, complete this row.

Image 13 - Section 2 Motor Vehicle, Mobile Home Or Vessel Description

2 MOTOR VEHICLE, MOBILE HOME OR VESSEL DESCRIPTION								
Vehicle/Vessel Identification Number 15 12DIGITHINHERE			Make/Manufacturer 16 SEAFX	Year 17 10	Body 18 VS	Florida Title Number 19 12345678		
Previous State of Issue	License Plate or Vessel Registration Number FL12345KR 20		Weight	Length Ft. 35 In. 21 6	BHP/CC	GVW/LOC VAN USE, IF APPLICABLE <input type="checkbox"/> PASSENGER <input type="checkbox"/> OTHER		
TYPE <input type="checkbox"/> Open Motorboat <input checked="" type="checkbox"/> Cabin Motorboat 22 <input type="checkbox"/> Auxiliary Sailboat <input type="checkbox"/> Inflatable <input type="checkbox"/> Houseboat <input type="checkbox"/> Pontoon <input type="checkbox"/> Airboat <input type="checkbox"/> Sailboat <input type="checkbox"/> Personal Watercraft <input type="checkbox"/> Canoe <input type="checkbox"/> Other Specify _____			HULL MATERIAL <input type="checkbox"/> Wood <input checked="" type="checkbox"/> Fiberglass 23 <input type="checkbox"/> Wood/Fiberglass <input type="checkbox"/> Other Specify _____		PROPULSION <input type="checkbox"/> Outboard <input checked="" type="checkbox"/> Inboard 24 <input type="checkbox"/> Other Specify _____		FUEL <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel 25 <input type="checkbox"/> Electric <input type="checkbox"/> Other Specify _____	'DRAFT OF VESSEL (The depth of water a vessel draws) FT. _____ IN. 26 6 <small>*For all vessels 26' or more in length and all sailboats</small>
<input checked="" type="checkbox"/> Recreational (Pleasure) 27 <input type="checkbox"/> Dealer/Manuf. <input type="checkbox"/> Exempt			<input type="checkbox"/> Commercial Blue Crab <input type="checkbox"/> Commercial Live Bait <input type="checkbox"/> Commercial Mackerel		<input type="checkbox"/> Commercial Stone Crab <input type="checkbox"/> Commercial Shrimp Recip. <input type="checkbox"/> Commercial Shrimp Non-Recip.		PREVIOUS OUT-OF-STATE REGISTRATION NUMBER: 29	
Previously Federally Documented Vessel, Attach Copy of: <input type="checkbox"/> U.S. Coast Guard Release From Documentation Form; or 28					<input type="checkbox"/> Copy of Canceled Documentation Papers State of Principal Use _____			

15 Vehicle/Vessel Identification Number
Enter the 12 digit Hull Identification Number (HIN).

16 Make/Manufacturer
Enter the Make or the Manufacturer information here.

17 Year
Enter the Year of the Vessel.

18 Body
VS goes here.

19 Florida Title Number
If applicable, enter the Florida Title Number.

20 License Plate or Vessel Registration Number
Enter the FL number.
Tell us whether you want it renewed for 1 or 2 years.

21 Length
Provide the length in Feet and Inches- not just inches.

22 Type (check the appropriate box)
What type of vessel is it?

23 Hull Material
What is the hull material?
Check the appropriate box.

24 Propulsion (check the appropriate box)
What kind of motor does the vessel have?

25 Fuel (check the appropriate box)
What kind of fuel does the vessel use?

26 Draft of Vessel
If the vessel is 26 feet or longer, draft feet or inches needs to be entered here.

27 Use of Vessel (check the appropriate box)

Will the new owner register the vessel as pleasure or commercial?

Remember- If your customer is either a non-resident or not a US Citizen and is registering the vessel for commercial purposes, an additional \$50 will be added to the registration fees

28 Previously federally documented Vessel

If the vessel was previously documented and is coming out of documentation, check The appropriate box and attach the supporting paperwork.

29 Previous Out of State Registration Number

If the title you are submitting is an Out of State title, please list the prior registration number in this area.

Image 14 - Section 3 Brands, Usage and Type

30 BRANDS, USAGE AND TYPE (Check Applicable Boxes)							
<input type="checkbox"/> SHORT TERM LEASE	<input type="checkbox"/> LONG TERM LEASE	<input type="checkbox"/> REBUILT	<input type="checkbox"/> POLICE VEHICLE	<input checked="" type="checkbox"/> PRIVATE USE	<input type="checkbox"/> TAXI CAB	<input type="checkbox"/> FLOOD VEHICLE	<input type="checkbox"/> LEV VEHICLE
<input type="checkbox"/> ASSEMBLED FROM PARTS	<input type="checkbox"/> REPLICA	<input type="checkbox"/> KIT CAR	<input type="checkbox"/> GLIDER KIT	<input type="checkbox"/> MANUFACTURER'S BUY BACK			<input type="checkbox"/> ELECTRIC VEHICLE

30 Check all applicable boxes

If the vessel is branded, check the appropriate boxes in this section.

Also, what is the “use” of the vessel...is it being leased or is it private?

Image 14 - Section 4 Lienholder Information

4 LIENHOLDER INFORMATION					
31 CHECK IF ELT CUSTOMER <input checked="" type="checkbox"/>	FEID # <input type="checkbox"/> 200000380 32	DL # and Sex and Date of Birth <input type="checkbox"/>	DMV Account # <input checked="" type="checkbox"/>	Date of Lien 33 06/09/09	Lienholder's Name 34 ACHEIVA CREDIT UNION
35 Lienholder's Email Address	Lienholder's Address 10125 ULMERTON RD		City LARGO	State FL	Zip 33771
36 <input type="checkbox"/>	If Lienholder authorizes the Department to send the motor vehicle or mobile home title to the owner, check box and countersign: (Does not apply to vessels). If box is not checked, title will be mailed to the first lienholder. <div style="text-align: right;">(Signature of Lienholder's Representative)</div>				

If your customer has a lienholder on this vehicle, that information goes in this area.

31 Verify if ELT Customer

Some lienholders have “signed up” to have their titles held electronically. This means they do not want a paper title printed and mailed to them. They want an electronic version. You need to check the ELT list to see if your customer’s lienholder wants an electronic title.

32 FEID#, DL#, or DMV Account#

If the lienholder is on the list, their DMV Account # and FEID # will be on the list. If the lienholder is not on the list, please provide their FEID # in this field.

33 Date of Lien

Insert the date of the lien in this field. This is a required field for vessels.

34 Lienholder's Name

Insert the Lienholder's name in this field.

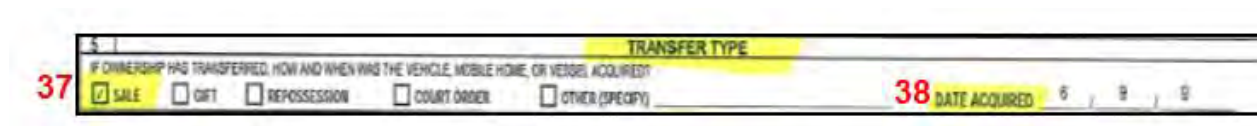
35 Lienholder's e-mail Address and Address

Enter the Lienholder's e-mail address and street address here. If you don't have an e-mail address, it's o.k. to leave it blank.

36 Lienholder Authorization to have the Title Mailed to the Customer

The lienholder can authorize the title to be sent to the owner by checking this box. *This is not applicable for vessels.*

Image 14 - Section 5 Transfer Type



How did Ownership Change?

37 How Was the Vessel Acquired? (check the appropriate box)

Sale, gift, repossession, court order, other.

38 Date Acquired

Enter the Date of Sale in this section.

Image 15 - Section 6 Odometer Declaration

This section does not apply to Vessels. **Leave it blank.**

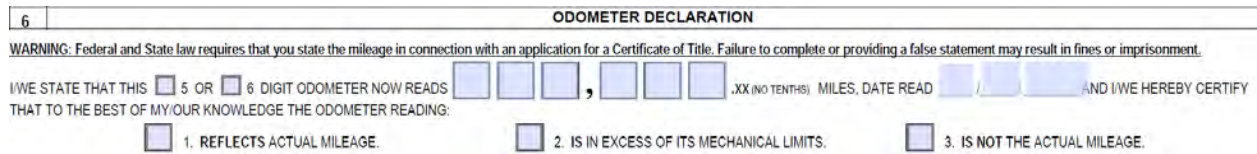


Image 16 - Section 7 Sales Tax Report and Vehicle Trade in Information

7 DEALER SALES TAX REPORT AND VEHICLE TRADE IN INFORMATION (IF APPLICABLE)				
FLORIDA SALES TAX REGISTRATION NUMBER 5900000000000000	DATE OF SALE 06/09/09	DEALER LICENSE NUMBER V11234567	AMOUNT OF TAX \$123.00	DEALER/AGENT SIGNATURE <i>[Signature]</i>
39	40	41	42	43
YEAR OF TRADE IN 2005	MAKE OF TRADE IN ZZN	TITLE NUMBER OF TRADE IN (IF KNOWN) 44	VEHICLE IDENTIFICATION NUMBER OF TRADE IN 2005WAVERUNNER	

In this section, sales tax collected is recorded. Additionally, this is where any trade in information is recorded.

39 Florida Sales Tax Registration Number

Enter your sales tax ID number here.

40 Date of Sale

Enter the sale date here.

41 Dealer License Number

Enter your Dealer License number (if you have one).

42 Amount of Tax

Enter the amount of sales tax you collected.

43 Dealer/Agent Signature

An authorized representative from the dealership needs to sign in this section.

44 Year, Make, Title Number and HIN of Trade In

If a vessel was traded in, enter the year, make, title number and HIN in this section.

Image 17 - Section 8 Motor Vehicle Identification Number Verification

This section does not apply to Vessels.

8 MOTOR VEHICLE IDENTIFICATION NUMBER VERIFICATION			
<small>THIS SECTION REQUIRES A PHYSICAL INSPECTION AND A VERIFICATION OF THE VEHICLE IDENTIFICATION NUMBER (VIN) (OR THE MOTOR NUMBER FOR MOTOR VEHICLES MANUFACTURED PRIOR TO 1955) OF THE MOTOR VEHICLE DESCRIBED ON THIS FORM BY A LICENSED DEALER, FLORIDA NOTARY PUBLIC, POLICE OFFICER, OR FLORIDA DIVISION OF MOTOR VEHICLES EMPLOYEE OR TAX COLLECTOR EMPLOYEE. IF THE VIN IS VERIFIED BY AN OUT OF STATE MOTOR VEHICLE DEALER, THE VERIFICATION MUST BE SUBMITTED ON THEIR LETTERHEAD STATIONERY. COMPLETE THIS SECTION ON ALL USED MOTOR VEHICLES, INCLUDING TRAILERS. (WITH ABBREVIATION OF "TL" WITH A WEIGHT OF 2,000 POUNDS OR MORE) NOT CURRENTLY TITLED IN FLORIDA.</small>			
I, the undersigned, certify that I have physically inspected the above described vehicle and find the vehicle identification number to be:			_____
			(Vehicle identification number)
DATE	SIGNATURE	PRINTED NAME	
_____	_____	_____	
Law Enforcement Officer or Florida Dealer/Agency Name	_____	Badge # or Florida Dealer #	Notary Stamp or Seal
FL DMV/Tax Collector Employee	_____	Florida Compliance Examiner/Inspector Badge or ID Number	_____
COMMISSIONED NAME OF FLORIDA NOTARY:	_____	NOTARY'S SIGNATURE	_____
(Print, Type or Stamp)			

**** If you are titling a trailer (over 2000 lbs) and proof of ownership is an out of state title, this section must be completed ****

Image 18 - Section 9 Sales Tax Exemption Certification

SALES TAX EXEMPTION CERTIFICATION

THE PURCHASE OF A RECREATIONAL VEHICLE TO BE OFFERED FOR RENT AS LIVING ACCOMMODATIONS DOES NOT QUALIFY FOR EXEMPTION. I CERTIFY THE RECREATIONAL VEHICLE, MOBILE HOME OR VESSEL DESCRIBED HAS BEEN PURCHASED AND IS EXEMPT FROM THE SALES TAX IMPOSED BY CHAPTER 212, FLORIDA STATUTES, BY:

45 PURCHASER (STATE AGENCIES, COURTESY, ETC.) HOLDS VALID EXEMPTION CERTIFICATE **46** _____ CONSUMER'S CERTIFICATE OF EXEMPTION NUMBER

47 MOTOR VEHICLE MOBILE HOME VESSEL WILL BE USED EXCLUSIVELY FOR RENTAL **48** _____ SALES TAX REGISTRATION NUMBER

I hereby certify that ownership of the motor vehicle, mobile home or vessel described on this application, is not subject to Florida Sales and Use Tax for the following reason: INHERITANCE GIFT

49 DIVORCE DECREE TRANSFER BETWEEN HUSBAND AND WIFE **EVEN TRADE OR TRADE DOWN** (State the facts of the even trade or trade down and the transferee information, including the transferee's name and address, below under "Other Explain.")

50 **OTHER (EXPLAIN)** _____ **TRADE IN INFORMATION GOES HERE** _____

There will be times when no sales tax is collected. In those situations, utilize this section to tell us why.

45 Purchaser Holds Valid Exemption Certificate (*check this box if applicable*)

46 Consumer Certificate of Exemption Number

Put the Certificate of Exemption Number in this area. Also submit a copy of the exemption certificate.

47 Motor Vehicle/Mobile Home/Vessel Will be Used Exclusively For Rental

If the Vehicle/Mobile Home/Vessel will be used for rental, enter the sales tax registration number in this area.

48 Sales Tax Registration Number

Put the Sales Tax Registration Number in this area if box 47 was checked.

49 The described Vessel is not subject to Sales or Use Tax

Inheritance, Gift, Divorce Decree, Transfer Between Husband and Wife, Even Trade or Trade Down. **In dealer transactions, the most common scenario is "Even Trade or Trade Down."**

50 Other

If the reason for zero tax collected is Even Trade or Trade Down, the vessel information that was traded in needs to go here.

Image 18 - Section 10 Repossession Declaration

10 **REPOSSESSION DECLARATION**

IF CHECKED, THE FOLLOWING CERTIFICATIONS ARE MADE BY THE APPLICANT:

51 I CERTIFY THAT THIS MOTOR VEHICLE, MOBILE HOME OR VESSEL, WAS REPOSSESSED UPON DEFAULT IN THE TERMS OF THE LIEN INSTRUMENT AND IS NOW IN MY POSSESSION.

(VESSEL) A PHOTOCOPY OF THE LIEN INSTRUMENT FOR THE VESSEL IS REQUIRED AND ATTACHED.

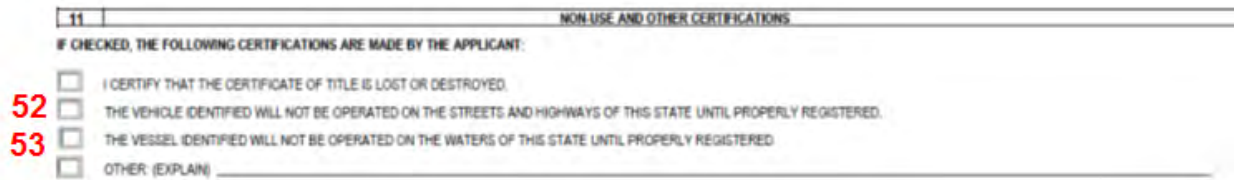
I AM REQUESTING THAT AN ORIGINAL CERTIFICATE OF REPOSSESSION BE ISSUED FOR THE MOTOR VEHICLE OR MOBILE HOME IN LIEU OF A TITLE (REPOSSESSION).

I AM REQUESTING THAT A DUPLICATE CERTIFICATE OF REPOSSESSION BE ISSUED FOR THE MOTOR VEHICLE OR MOBILE HOME, AS THE ORIGINAL HAS BEEN LOST OR DESTROYED.

51 (Vessel) A Photocopy of the Lien Instrument for the Vessel is required and attached

If you finance vessels and need to repossess one, the second box in this section is for you.

Image 19 - Section 11 Non-Use and Other Certifications



11 NON-USE AND OTHER CERTIFICATIONS

IF CHECKED, THE FOLLOWING CERTIFICATIONS ARE MADE BY THE APPLICANT:

I CERTIFY THAT THE CERTIFICATE OF TITLE IS LOST OR DESTROYED.

52 THE VEHICLE IDENTIFIED WILL NOT BE OPERATED ON THE STREETS AND HIGHWAYS OF THIS STATE UNTIL PROPERLY REGISTERED.

53 THE VESSEL IDENTIFIED WILL NOT BE OPERATED ON THE WATERS OF THIS STATE UNTIL PROPERLY REGISTERED.

OTHER (EXPLAIN) _____

This section has multiple purposes. Check the applicable box or boxes.

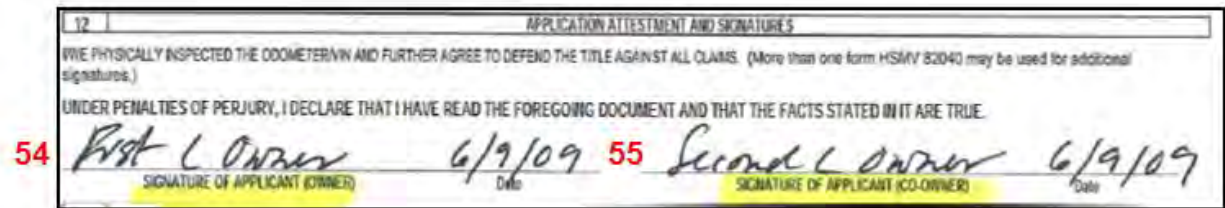
52 The Vessel Identified Will Not Be Operated On the Waters Of This State Until Properly Registered

This box is checked in the **event of a “title only”**-no registration is being issued. The FL number still needs to be transferred, but a Non-Use registration will be produced.

53 Other

This space can be utilized for a “name is the same” affidavit, i.e. “Jim Jones and James Jones are one in the same”

Image 19 - Section 12 Application Attestment and Signatures



12 APPLICATION ATTESTMENT AND SIGNATURES

I HAVE PHYSICALLY INSPECTED THE ODOMETER/IN AND FURTHER AGREE TO DEFEND THE TITLE AGAINST ALL CLAIMS. (More than one form HSMV 82040 may be used for additional signatures.)

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

54 First L Owner 6/9/09 **55** Second L Owner 6/9/09

SIGNATURE OF APPLICANT (OWNER) Date SIGNATURE OF APPLICANT (CO-OWNER) Date

All persons who are applying for title need to sign in this section. If more than two people intend to take title, more than one 82040 can be used.

54 Signature of Applicant (Owner)

The first listed owner signs and dates here.

55 Signature of Applicant (Co-Owner)

The second listed owner signs and dates here.

Image 20 - Section 13 Release of Spouse or Heirs Interest

11 RELEASE OF SPOUSE OR HEIRS INTEREST

The undersigned person(s) state(s) as follows: That _____ died on _____

(Name of Deceased) (Date)

testate (with a will) intestate (without a will) and left the surviving beneficiaries named below.

When applicable, the heirs (named below) certify that the certificate of title is lost or destroyed.

Signature(s) of surviving spouse, co-owner and/or heirs. (More than one form HSMV 82040 may be used for additional signatures.)

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED HEREIN ARE TRUE.

We Recommend That You Contact the Tax Collector Office for Any Situation Involving a Deceased Owner

That at the time of death the decedent was owner of the motor vehicle, mobile home or vessel described in section 2 of this form. That the estate is not indebted and the assets of the estate, excluding this motor vehicle, mobile home or vessel are sufficient to pay all just claims and that no probate proceedings have been instituted upon the estate. That the person(s) signing above hereby releases all their right, title, interest and claims as heirs at law, legatees, devisees, or otherwise to the aforesaid motor vehicle, mobile home or vessel to:

Name of Applicant(s) (Print or Type)

RESIDENTS OF FLORIDA AND ALL VESSEL OWNERS, RESIDING IN FLORIDA OR OUT OF STATE, SHOULD SUBMIT THIS FORM AND ALL REQUIRED DOCUMENTATION TO A LOCAL FLORIDA TAX COLLECTOR'S OFFICE OR THE FLORIDA TAX COLLECTOR'S OFFICE LOCATED IN THE APPLICANT'S COUNTY OF RESIDENCE FOR PROCESSING.

HSMV 82040 (REV. 03/04) 5 www.flhsmv.gov

This section is completed in the event of a death case. If you should acquire a vehicle that is because of a death, we advise you send your customer to the Tax Collector's office. Death cases can become quite involved.

Recommendations to Dealers Regarding "Death Cases"

Definition:

A "Death Case" is a title transaction in which the titled owner (person listed as owner on the front of the title, at the top) is deceased. The transfer of titles involving deceased owners is regulated by Florida law, and detailed in DMV Procedure TL-18, in the DMV Procedures Manual.

DMV Procedure:

DMV Procedure TL-18 describes the conditions under which titles of deceased owners may be transferred, and the documentation required to process these transfers. This 45-page procedure is highly technical, and requires an understanding of dispositions of estates, laws of inheritance and co-ownership, life estates, court orders, probate, wills and death certificates, among other topics. For this reason, most inquiries about Death Cases are best referred the Tax Collector's Office, whose personnel have received special training on these topics.

In General:

When the titled owner shown on the Certificate of Title is deceased, there are only two parties who may legally offer the motor vehicle, mobile home or vessel for sale, or trade it in to a licensed dealer.

- **The titled owner's surviving spouse, as recognized** by Florida law.
- The Personal Representative of an estate which has been probated, and who presents a court order called "**Letters of Administration**."

DMV Procedure TL-18 details the specific conditions under which these two parties are authorized to transfer title, and the documentation that is required.

In all other situations, **one or more of the deceased owner's legal heirs MUST obtain a title in their own name BEFORE** the motor vehicle, mobile home or vessel, may be sold, traded into a dealer, or otherwise disposed of.

Situations to Avoid:

If the person offering you the title is NOT one of the two authorized parties listed above, the person you are dealing with is NOT the legal owner of the motor vehicle, mobile home or vessel and is NOT authorized **to transfer title**. **Please refer them to the Tax Collector's Office for assistance in applying** for title.

The fact that the person may be the POTENTIAL heir to the motor vehicle, mobile home or vessel in question does NOT give them the authority to transfer **the deceased owner's title**. **Transfer of ownership** must be done in accordance with Florida Law, as described in DMV procedure TL-18.

Proceed With Caution:

If the person offering you the title IS one of the two authorized parties specified above, follow the detailed instructions provided in DMV Procedure TL-18, and attach the required forms and supporting documentation to your application for title.

NOTE: You may wish to have Tax Collector personnel review the documentation provided by the authorized parties offering the motor vehicle, mobile home or vessel for sale or trade-in BEFORE you attempt to offer it in retail sale.